



APPLICATION FORM

FOR RECEPTIONIST & VIRTUAL OFFICE SERVICES

01| Choose your package

MAILING ADDRESS & PROFESSIONAL RECEPTIONIST PLAN

\$156
PER MTH
3 mths PREPAYMENT

\$143
PER MTH
6 mths PREPAYMENT

\$130
PER MTH
12 mths PREPAYMENT

PROFESSIONAL RECEPTIONIST PLAN

\$130
PER MTH
3 mths PREPAYMENT

\$117
PER MTH
6 mths PREPAYMENT

\$104
PER MTH
12 mths PREPAYMENT

MAILING ADDRESS SERVICE

\$233
PER YEAR
MALAYSIA ADDRESS

\$455
PER YEAR
AUSTRALIA ADDRESS

\$4
PER MTH
100 SMS NOTIFICATION

RECEPTIONIST SERVICES PLUS

\$585
PER MTH
3 mths PREPAYMENT

\$559
PER MTH
6 mths PREPAYMENT

\$520
PER MTH
12 mths PREPAYMENT

CALL FORWARDING SERVICE

\$130
REFUNDABLE DEPOSIT

+

\$65
SETUP FEE

+

\$15 /MTH
MONTHLY SERVICE FEE

02| Fill in Your Particulars

Company Name
Full Name
NRIC No.
Address
State
Postcode
Country
Home / Work No.
Mobile Phone No.
Email

03| Payment Details

Please bank in the cheque or deposit the money to this account and fax the receipt to **+603 6201 1664** or email to **contact@receptionist.com.my**.

Account Details

Pay to: **Flexi e-Solutions Sdn Bhd**
 Account No: **514721102200**
 Bank's Name: **Maybank**

Signature : _____

Date : _____

Company's Stamp/Seal (if applicable):

Please return completed form to **Flexi e-Solutions, M-3-19 Plaza Damas, Sri Hartamas, 50480 Kuala Lumpur** or fax to **03-6201 1664**. Thank you very much for choosing **Ria - Receptionist.com.my**. If you have any questions, please call **03-6207 1600**.